

## JUNE 17, 2022 MEETING MINUTES OF BOARD OF DIRECTORS OF BROOKSHIRE ESTATES HOA

A meeting of the Board of Directors of Brookshire Estates was held on June 17, 2022. In attendance were President Mike Foss, Vice-President Dick L'Heureux, Treasurer Yvonne Tichelaar, Architectural Committee Chair John Woloszyn, Webmaster Jeff Cao and Secretary Judy Moschetto. Mike called the meeting to order and the Board proceeded with business to come before it.

**Financial.** Yvonne presented current Year To Date 2022 Expense Report which is attached hereto and incorporated herein and which the Board reviewed, discussed and approved. Yvonne indicated that Brookshire had a healthy reserve for any expected or unexpected expenses. Yvonne presented 2022 Forecasted Budget which the Board reviewed and approved, which looks good and which is attached hereto and incorporated herein. Yvonne indicated our landscaping provider, Monarch/Signature, has levied a small gas surcharge service fee given the current cost of gas and indicated there is no problem with Brookshire paying the same and which the Board approved and authorized her to pay.

Yvonne indicated she has contacted Monarch/Signature to secure two proposals from them for mulching or barking the 8 islands within Brookshire and will advise the Board when the same are received. Additionally Yvonne will reach out to Monarch/Signature for information on small drought-resistant shrubs for one island which has none and will report back to the Board.

**2022 Annual HOA Meeting.** Mike confirmed that our Annual Meeting is scheduled for Wednesday June 25, 2022 at 7pm at The Lodge At Beaver Lake and that the meeting notices have been delivered to all homeowners and that he will further send out an email blast reminding homeowners of the same. Mike presented a proposed agenda for the Annual Meeting, which the Board reviewed and discussed, after which the same was approved as discussed. Mike requested that the Board members arrive at The Lodge by 6:30pm on June 25 to set up and prep for the meeting.

There being no further business to come before the Board, it was moved, seconded and unanimously approved that the meeting adjourn and Mike thus adjourned the meeting.

Respectfully submitted

*Judy Moschetto, Board Secretary*